

**MINUTES
FOR
SPECIAL MEETING OF DIRECTORS
OF THE
COLONEL DANIEL PUTNAM ASSOCIATION, INC.
ON MARCH 18, 2003**

A meeting of the Board of Directors of the Colonel Daniel Putnam Association, Inc. was held on March 18, 2003 at 7:45 p.m. at Immanuel House #808, 15 Woodland Street, Hartford, Connecticut.

Houston Putnam Lowry was appointed temporary secretary.

The following directors were present, constituting the entire Board:

Hope S. Allen
Eric W. Gibbs (via speaker phone)
Houston Putnam Lowry
Douglas T. Putnam

William F. MacLauren and MaLinda Chase of Tyrone Farm Management ("TFMI") were also present.

RESOLVED: The minutes of the December 12, 2002 board of directors' meeting were approved as posted on the web site.

Grossi Forest Products' note was discussed. It now appears the debt will not be fully paid in March 2003. Houston Putnam Lowry will continue to follow up on this issue.

TFMI presented their report. A physical inspection of Putnam Elms was done on February 17, 2003 and March 14, 2003. No significant changes were noticed. TFMI plans to submit a grant proposal in April for the necessary funds to paint the house.

The opening event has been moved from June 28 to the *early afternoon of June 29*. Leslie Sweetnam of Woodstock, Connecticut will present "A Civil-War Soldier of the 27th Connecticut Volunteers - A First-Person Historical Presentation." This will be both a historical and musical event for the whole family. The theme will be "bring a picnic lunch and enjoy the show!" TFMI will handle the marketing for the event and the on-line brochure will be updated to reflect this change.

It is expected TFMI will have a total of four docents trained by the end of March 2003.

Eric Gibbs is still working on a marketing plan.

The following resolutions were made and adopted by unanimous consent of all Directors:

RESOLVED: Hope S. Allen was appointed treasurer.

RESOLVED: Houston Putnam Lowry was appointed assistant treasurer and will arrange for someone to actually perform the necessary bookkeeping tasks.

RESOLVED: The \$1,000 removed from the TFMI budget in December 2002 was restored because TFMI is taking over responsibility for the June 29, 2003 opening event.

RESOLVED: TFMI shall prepare a set of policies for Putnam Elms events based on the following general principles:

1. The house shall be used exclusively for historical tours, which means all events must make other arrangements for the necessary infrastructure (bathrooms, kitchen facilities, etc.)
2. Parking should be kept away from the house, preferably in the field next door.
3. The CDPA will not sell alcoholic beverages.

There being no other business, the meeting was adjourned.

Dated at Meriden, Connecticut, March 21, 2003.

Houston Putnam Lowry
Acting Secretary